



Jefferson County Health Department
1541 Annex Road, Jefferson, WI 53549
920-674-7275

Jefferson County Board of Health Minutes
July 16, 2025
Jefferson County Courthouse
311 S. Center Avenue, County Board Room C1021
Jefferson, WI 53549
or Zoom Meeting

Board Members

Samantha LaMuro, R.T, Chair; Meg Turville-Heitz, Vice-Chair; Steve Nass;
Jessica Coburn, RN, PhD; Donald Williams, MD

- 1. Call to Order:** Meeting was called to order by LaMuro at 1:00 p.m.
- 2. Roll Call (establish a quorum):**
Board of Health Members Present: Samantha LaMuro, R.T.; Meg Turville-Heitz; Steve Nass; Donald Williams, M.D. (came in after roll call) **Quorum established per LaMuro.**
Others Present: Elizabeth McGeary, Director; Kendell Cooper, Public Health Program Manager; Michele Schmidt, Recorder; Holly Hisel, Environmental Health (via zoom); Patricia Cicero, Land and Water Conservation Director.
Guest: Anita Martin, Janet Foust and Ronni Monroe.
- 3. Certification of Compliance with the Open Meetings Law:** McGeary certified compliance with the Open Meetings Law.
- 4. Approval of the Agenda:** No changes to the Agenda were requested. Motion by Nass/Turville-Heitz to approve the Agenda. Motion passed 3-0.
- 5. Approval of Board of Health Meeting Minutes from April 16th, 2025:** Motion by Turville-Heitz/Nass to approve the minutes as printed. Motion passed 3-0.
- 6. Communications:** None at this time.
- 7. Public Comment:** 2 guests spoke.
- 8. Approval of Health Department Financial Report:** Schmidt reviewed the "May 2025 Statement of Revenue & Expense Report". Turville-Heitz questioned about current status and McGeary discussed changes in grant funding. Motion by Nass/Turville-Heitz to approve the financial report. Motion passed 4-0.
- 9. Approval of the 2024 Health Department Annual Report:** McGeary discussed and reported there are 2 corrections to be made on page 12. Williams would like a change on page 10 regarding his place of employment, change from "Internal Medicine and Pediatrics to Rock River Community Clinic". Nass, Turville-Heitz and LaMuro would like a change to their credentials on page 10. Nass to add P.T., LAT, Turville-Heitz to add PhD, and LaMuro to add CIC, R.T.(R), ARRT. Motion by Nass/Williams to approve the Annual Report with these changes. Motion passed 4-0.

- 10. Operational Update of the Environmental Health Program:** Hisel discussed working on renewal licenses. Hisel reported Sydney Bohman has been hired to replace Kaylie. Sydney has started training with Tyler. Halfway through beach sampling. Hisel discussed issues with some public pools.
- 11. Discussion on Mandated Services of the Local Health Department:** McGeary gave a screen presentation. Nass and Turville-Heitz commented that McGeary should speak with Joan Fitzgerald and Melissa Radcliff regarding Public Health funding.
- 12. Operational Update of the Public Health Divisions**
- a. Divisional Updates
 - i. Access to & Linkage with Clinical Care - McGeary discussed changes with immunizations and IGRA planning.
 - ii. Maternal Child & Family Health – McGeary discussed and commented that Maria de la luz Lira received a “Nurse of the Year Award”.
 - iii. Communicable Disease Control – McGeary discussed and Cooper reviewed the CDs.
 - iv. Chronic Disease and Injury Prevention – McGeary discussed.
 - v. Environmental Public Health – McGeary discussed. McGeary reported about the Arsenic testing, tick drags and Purple Air Monitors. Guest made a public comment. McGeary discussed the comments made during Public Comment.
 - b. Staffing Vacancies – not discussed.
- 13. Operational Update on the Strategic Plan:** McGeary reported changes in the VISTA Program.
- 14. Future Agenda Items:** No future Agenda items requested at this time.
- 15. Adjourn:** Motion by Turville-Heitz/Nass to adjourn the meeting at 2:19 p.m. Motion passed 4-0.

Next Scheduled Meeting: October 15th, 2025

Minutes prepared by: Michele Schmidt, Accountant II, Jefferson County Health Department and reviewed by Elizabeth McGeary, Director/Health Officer.